

# STUDENT SERVICES

## Accommodative Services

The Office of Accommodative Services provides equal access, support, resources, and advocacy to students who have documented disabilities. In addition, Accommodative Services work in an advisory capacity with faculty and staff in an effort to develop reasonable accommodations that allow students with disabilities to fully participate in all programs and services offered at the College.

The Testing Center and Accommodative Services Director functions as a liaison with faculty and staff, as well as with community agencies. The primary goal of Accommodative Services is to implement classroom accommodations based on individual needs, to provide student support, and to enable students with disabilities to have equal access to Rhodes State programs and services. Rhodes State buildings comply with Federal regulations for all individuals with disabilities by providing access through external ramps, automatic doors, elevators, designated parking areas close to the buildings, and restroom facilities. TTY services are located in the Public Service Building Lobby.

There are many types of accommodations available to students, and all decisions are made on a case-by-case basis. The most common accommodations include (but are not limited to) extended time on tests, reduced distraction testing, enlarged print materials, use of an audio recorder or C-Pen in the classroom, and use of audio textbooks. For more information, call (419) 995-8476 or visit Technical Education Laboratory Building, Room 132.

## Bookstore

The Barnes & Noble bookstore is located on the first floor of the Public Service Building. The bookstore stocks all textbooks and supplies necessary for each course. In addition, there are a variety of gift items, such as sweatshirts, t-shirts, and novelty items. Bookstore hours vary throughout the year.

The bookstore sells and buys new and used books. Refunds and exchanges will be made only at specific times for specified items. Please check the store for refund and buy-back policies. Students can purchase their books from the Bookstore website.

## Career Development

Rhodes State College Career Development has many resources for each step of your career journey including academic major and career exploration, cover letters and resumes, job searching, and interviews. Resources are also available to help you prepare for transfer to a four-year institution to earn your bachelor's degree.

Student employment, co-op, internship, part-time, full-time, temporary, and volunteer opportunities are posted via the College Central Network. Students are encouraged to research employers, apply for positions, arrange interviews, upload résumés to participate in our résumé referral service, view career events, review resources, and conduct research. Students should contact Career Development if they have specific questions on how to set up their account, search for positions, or upload their résumé and/or other career documents.

Additional Career Development information and resources are located here. To schedule an appointment for assistance selecting a major, customizing your resume, developing your job search strategy, and

reviewing potential interview questions, contact (419) 995-8352 or [CareerDevelopment@RhodesState.edu](mailto:CareerDevelopment@RhodesState.edu).

## Child Care

The Rhodes State College Early Learning Center at the Lima YMCA is available for students and staff with small children six weeks to six years at a reduced rate. All staff have their Child Development Associate (CDA) or degree in Early Childhood Education. The Center has been awarded the "Step Up to Quality" rating and strives to provide a program that includes a loving, nurturing environment, professional staff, and a developmentally appropriate curriculum that enables every child to grow and learn. Contact the Child Care Center at (419) 223-1044 or visit the Rhodes State College website for additional information.

## Computer Resources

Computer labs are available for student use in various locations around campus. Students' username and password to use computers and email services are available 24 to 48 hours after acceptance to the College. Students with disabilities should contact Accommodative Services if adaptive equipment is needed. Operating hours are posted outside each lab.

## Dental Hygiene Clinic

The Rhodes State College Dental Hygiene Clinic provides preventive dental hygiene treatment to include: an oral exam, radiographs (x-rays), oral prophylaxis (cleaning), fluoride treatment, dental sealants, and oral health instruction. The majority of these services are available without charge to the Rhodes State College students and employees. The Dr. Kenneth and Jean Clemens Clinic is located in Cook Hall; the hours vary from semester to semester.

## Developmental Education

Rhodes State College evaluates students' academic preparedness by administering an assessment of reading, writing, and math skills upon admission. The information obtained during this assessment process is critical to proper course selection. To provide appropriate educational experiences aimed at strengthening a student's academic skills, taking developmental courses in reading, writing, math, or science is sometimes necessary. Developmental courses are designed to preserve and make possible educational opportunities for each student. They help to develop the skills, attitudes, and competencies necessary for success in college courses. Developmental courses do not count toward a student's graduation requirements. However, final grades in these courses do count in the grade point average.

The developmental courses normally offered and their credit hour values include:

Code	Title	Hours
BIO 0900	Introductory Anatomy and Physiology	3
CHM 0960	Introductory Science	3
COM 0990	Integrated Reading and Writing	3
CPT 0980	Developmental Computer Skills	2
MTH 0900	Mathematics Foundations	4
MTH 0926	Statistics Companion Course	3
MTH 0937	College Algebra Companion Course	3
MTH 0951	Quantitative Reasoning Companion Course	2
MTH 0953	Foundations for College Algebra	5

## Food Services

Breakfast items, entrees, grill items, salads, soups, pizza, snacks, deli sandwiches, and an assortment of drinks are served in Baron's Bistro, located in the Reed Hall Cafeteria. Vending machines offering snacks and beverages are located in all buildings. The Bistro is open Fall and Spring semesters from 8-10 a.m. for breakfast and 10 a.m.-2 p.m. for lunch.

## Housing Information Service

Although most students commute daily from their homes, the College recognizes the group of students who need local housing. A listing of rental property management companies and a local residence hall-style housing unit is available in Public Service Building, Room 216. This listing is provided as information only. Rhodes State is NOT responsible for a student's choice of housing. The College does not inspect, approve, supervise, or maintain any properties for off-campus housing.

## Internships and Experiential Learning

Internships and experiential learning are the connections that bridge academic coursework with program-related workforce experience while still in school. Here at Rhodes State College, most students must complete an experiential learning experience to graduate. These experiences will help students complete required credits, amplify skills, add to their career profiles, and heighten potential interest with future employers. Common names for required experiential learning experiences include work-based learning, internships, field experiences, practicums, clinicals, and externships. Some programs of study find employers for these experiences while other programs require students to secure their own. Students who must secure their own experience can begin their job search as soon as their first semester. The Internships and Experiential Learning Coordinator assists students with understanding experiential learning requirements, the processes in securing a position for credit, and position searches.

Student employment, co-op, internship, part-time, full-time, temporary, and volunteer opportunities are posted via the College Central Network.

Students are encouraged to research employers, apply for positions, upload résumés to participate in our résumé referral service, view career events, review resources, and conduct research. Students should contact the Internship and Experiential Learning Coordinator if they have specific questions on how to set up their account, search for positions, upload their résumé, and/or other career documents.

Additional Internships and Experiential Learning information and resources are located here. To schedule an appointment for internships and experiential learning assistance, contact (419) 995-8218 or Miller.A16@RhodesState.edu.

## Library

The Lima Campus Library is located on the first floor of Cook Hall. The library has approximately 70,000 items and provides online access to over 100 databases. In addition to the local collection, students can also access and request items through OhioLINK, a statewide online catalog of over 46 million items in 90+ Ohio colleges and universities. Many of the online databases provide full-text articles from thousands of journals.

There is ample study space in the library, in addition to a video recording studio and a reservable conference room. Please consult the library website for hours. To find out more about the library, visit its website.

## Testing Center

The Testing Center, located in the Technical Education Laboratory Building, Room 132 offers services that include the administration of the following exams: Accuplacer placement, instructional make-up, ATI TEAS, accommodated testing, non-Rhodes State College proctored, graduation, and certification/licensure tests. The Testing Center is a certified ACT and Pearson VUE Testing Center. The Testing Center is a member of the National College Testing Association (NCTA).

Users of the Testing Center are to note that:

- Appointments are required for all testing.
- Rhodes State students have the responsibility of reminding the instructor to send tests to the Testing Center at least two business days before the exam is to be administered.
- A picture ID is required to use any of the Testing Center services. All Rhodes State students must present their Rhodes State ID. Students who are scheduling placement tests and non-Rhodes State College students may present their driver's license or other government-issued picture ID. Please call for more information regarding what forms of identification are acceptable.

For more information on the Testing Center, call (419) 995-8476.

## Tutoring Center

The Tutoring Center, located in the Science Building, Room 240 provides academic support services and resources to all Rhodes State students free of charge. The Center is committed to providing student-centered opportunities for learning and intellectual competence in universal access environment. Tutors and staff engage students in achieving their personal and educational goals through the development of academic skills and critical thinking abilities.

Tutoring is available by appointment or on a walk-in basis and eTutoring is available through the Ohio eTutoring Consortium. The goal of tutoring is to aid students in developing the skills, strategies, and attitudes necessary to reach their academic goals. Tutors provide help in specific course material and integrate study and learning strategies designed to promote independent learning. Professional tutors are instructors teaching on campus. Peer tutors are students who know what you are going through first-hand, are dedicated to helping students succeed, and have been recommended by a professor.

For more information, contact (419) 995-8039.