

# MEDICAL BILLING AND CODING CERTIFICATE

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Students in the Medical Billing and Coding certificate are trained for entry-level coding and billing positions in a wide variety of healthcare settings such as physician medical offices, clinics, medical insurance companies, and various other health-oriented organizations. Students will develop skills that impact medical reimbursement and are essential for the financial stability of every healthcare organization providing patient services and treatment. Skill sets include application of ICD-10-CM, CPT and HCPCS coding systems, medical terminology, anatomy and physiology, electronic health records, processing insurance claims, and reimbursement practices.

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## Technical Standards

See here for details.

### First Year

First Semester		Hours
BIO 1000	Basic Human Structure and Function	3
BHS 1390	Medical Terminology	2
MAT 2410	Medical Office Coding	4
MAT 2430	Electronic Health Records and Procedures	3
<b>Term Hours</b>		<b>12</b>
Second Semester		Hours
BHS 1160	Medical Law-Ethics Healthcare	2
CPT 1250	Computer Applications in the Workplace	3
MAT 2310	Healthcare Reimbursement	3
MAT 2420	Medical Coding - Advanced	2
<b>Term Hours</b>		<b>10</b>
<b>Total Hours</b>		<b>22</b>