

HUMAN RESOURCE MANAGEMENT CERTIFICATE

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The Human Resource certificate provides students with the knowledge and skills needed for an entry-level human resource position. The human resource certificate curriculum focuses on human resource skill sets, including employee selection, placement, benefits, compensation, training, development, safety, and labor relations. This certificate also provides a foundation for individuals wanting to pursue the Associate Professional in Human Resources (aPHR) or Professional in Human Resources (PHR) professional certifications that are offered by the HR Certification Institute. This certificate flows seamlessly into the Associate of Applied Business Degree in Human Resource.



Human Resource Major

Technical Standards

See here for details.

Human Resource Management Certificate

First Year

First Semester	Hours
MGT 1010  Principles of Management	3
 MGT 2000 Human Resource Management	3
MGT 2435 Benefits and Compensation	3
MGT 2440 Training, Development and Safety	3
Term Hours	12

Second Semester

BUS 2100 Business Law	3
MGT 2060 Employee and Labor Relations	3
MGT 2410 Employee Selection and Placement	3
Term Hours	9
Total Hours	21