

BUSINESS ADMINISTRATION CERTIFICATE





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The Business Administration certificate provides students with the knowledge and skills needed for an entry-level supervisory position in a business environment. The curriculum focuses on foundational accounting, management, marketing, and technology skills. This certificate flows seamlessly into the Associate of Applied Business Degree in Business Administration.

Business Administration Major

Technical Standards

See here for details.

Code	Title	Hours
ACC 1010	Corporate Accounting Principles	4
AOT 2640	Spreadsheet Software and Applications	3
CPT 1250	Computer Applications in the Workplace	3
ECN 1430	Micro Economics	3
or ECN 1410	Macro Economics	
MGT 1010 	Principles of Management	3
		
MKT 1010 	Principles of Marketing	3
		
Total Hours		19